

Members  
Holcombe

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## Agenda

### A. IE Reviews

- x Department Meetings Ms. Adkison informed the committee that she had met with 75 of the 77 departments concerning the rubric scores of their annual reports.

#### D. Strategic Doing 30/30 Team Updates

- x Dr. Jessica Mitchell's team is creating a curriculum map which will establish a framework for communicating general education objectives to faculty and students. This map will also assist in educating students on the applicable skills gained in general education courses and how these skills support workforce readiness.
- x Dr. Molly Mathis, Ms. Anita Holcombe, and Ms. Melissa Medlin are developing training for Annual Report completers. These trainings will review basic statistical concepts and also survey design using Qualtrics. Dr. John LeMay will be the presenter in these training sessions. The team also intends on these trainings to function as a work group, where attendees can bring in items they would like to analyze and review with Dr. LeMay.
- x Dr. Tera Kirkman's team is working on an Annual Conference focusing on Best Practices and Student Achievement. The first conference is scheduled for September 26, 2019 and will be held from 12pm-4pm. The theme for this conference will be Writing Successful Objectives. They would like for this to include breakouts which would include topics such as Rubric Creation, Measuring Objectives, and Assessment of Objectives.

#### E. Summer Meeting

- x The Committee agreed to meet once this summer with the date to be decided by Business.

#### Adjourn

A motion was made to adjourn the meeting at 3:30. Motion carried.

Submitted by,  
Candace Arnold